

## Werribee Park Filming and Photography Fees

Parks Victoria's Film Permit fees apply for both filming and photography activities conducted at Werribee Park. Permit fees are detailed below.

Requests for moving footage are to be submitted using the Filming Permit Application Form and for stills using the Photography Permit Application Form.

FEE DETAILS	GENERAL FILMING FEES	STUDENTS, EDUCATIONAL (UNIVERSITIES, TAFE) GOVERNMENT AGENCIES, COMMUNITY GROUPS, CHARITIES
Bond* Min \$1000, max variable	May be applicable depending on specific requirements specific	May be applicable depending on specific requirements
Location Fee (daily) Determined by Parks Victoria using the Location Fee Assessment Guideline	\$1650 (level 1)** or part thereof for half-day productions	Applied at the discretion of Parks Victoria
Supervision Fee* (as specified by authorising officer)	\$55 per hour, per staff member (\$71.50 per hour outside normal working hours, weekends, and public holidays)	\$55 per hour, per staff member (\$71.50 per hour outside normal working hours, weekends, and public holidays)
Late Processing Fee* For applications received with less than 7 days notice	\$110	\$110

\* Applied at Parks Victoria's discretion.

\*\* Daily fee is based on an 8-hour shoot from 9.00am – 5.00pm. Additional charges apply for our-of-hours filming/photography.

- Tourism Victoria sponsored filming and photography is fee exempt but a permit is still required.
- Park entry fees are included in the fee structure.

### **Late Processing Fee**

Applied if filmmakers do not allow adequate time for staff to process applications.

### **Bond**

A bond may be applied based on an assessment of risk to, or adverse impact on, the environment, cultural features or other assets, and to ensure that permit requirements are as delivered as specified.

### **Location Fee**

Variable depending on the scale and nature of the proposed production.

### **Supervision fee**

Applied as deemed necessary by Parks Victoria for cost recovery, supervision and other purposes.

### **Other possible charges**

- Additional fees or charges may apply where additional costs are incurred by Parks Victoria over and above those set out in the schedule of fees set out in the above, eg. additional ranger supervision incurred after the permit is signed.
- Accommodation and transport costs associated with Parks Victoria's staff supervision or management of the activity will be charged to the filmmaker or photographer.

### **Please note:**

The listed fees are GST inclusive. Parks Victoria ABN is: 95 337 637 697

## Werribee Park Location Conditions – Filming & Photography

In order to protect the special features of Werribee Park's historic mansion and surrounding grounds, the following location conditions apply to all permits for filming and photography activities:

1. Nails, tacks and drawing pins must not be used, except on purpose built props. The use of gaffer or other tape is not allowed. Leads must be weighted with sandbags or a similar method approved by Parks Victoria.
2. The Permit Holder must ensure that no object is threatened by proximity of equipment, particularly lighting units, cables and microphone booms. Equipment must not be placed on furniture or any original floor surfaces, eg carpets, floorboards, tiles. Original floor surfaces are to be covered with sheets to prevent damage by cameras and lighting stands.
3. Furniture and contents may only be moved by a Parks Victoria representative. Alternatively Parks Victoria may arrange removal of agreed artefacts by a specialist removalist. The cost of such a removalist will be borne by the Permit Holder.
4. The main threat to objects, textiles and wall coverings is the heat generated by high wattage lights. Lights must only be left on while filming/photography is taking place or levels being set. Lighting levels must not exceed:
  - Tungsten and Tungsten-Halogen Lamps - 1000 lux for any object in the field of artificial light
  - HMI Lamps – 2500 for any object in the field of artificial light.To avoid accidental damage no lighting equipment (eg lamp stands, tripod screen) should be placed nearer than two metres from any object. The Permit Holder will provide Parks Victoria with an approved light meter to check readings as requested.
5. Smoking, drinking or eating is not permitted within the historic buildings and surrounds.

Prior to leaving Werribee Park the Permit Holder and a Parks Victoria representative will conduct a final inspection of all areas used and, in the event of damage, produce a written report signed by both parties.



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