

ALBERT PARK TRADESPERSON PARKING PERMIT APPLICATION FORM

Albert Park Reserve (**Albert Park**) is Melbourne's highest profile park, located just 3km from the centre of Melbourne. It is a 225 hectare sporting and recreational park that caters for formal and informal recreation. Albert Park is the focus for many of Victoria's major events and is also an important sanctuary for wildlife and vegetation.

Parks Victoria is responsible for the management of Albert Park. To control the demand for parking within the Park, a fee-based parking system will apply to all car parks and kerbside parking spaces, commencing in April 2006.

Parks Victoria administers a system of parking permits to provide discounted parking for legitimate sportsclubs, businesses and tradespeople conducting work within Albert Park. By displaying a valid parking permit, permit holders are exempt from a number of parking restrictions.

Surplus revenue from fees charged for parking and parking permits at Albert Park are spent within the Park to improve facilities for the benefit of all users.

PERMIT APPLICATION INFORMATION AND CONDITIONS OF USE	
Tradesperson Parking Permits:	
<ul style="list-style-type: none"> • Are for visiting tradespersons or contractors of Albert Park tenants or Parks Victoria. • Can be purchased by completing this application form and making the required payment to Parks Victoria via one of the methods provided. • Are issued on the basis that the applicant accepts the permit conditions. • Are issued for a specified duration. • Exempt the permit holder from paying the relevant parking fees. • Exempt the permit holder from parking time restrictions except those associated with a loading zone. • Do not guarantee that a parking space will be available. • Do not exempt the permit holder from clearways, no stopping areas, loading zones, or parking on parkland and other areas where parking is excluded or temporarily suspended. • Must match the vehicle registration plate in order to be valid. If there is a change you will need to apply for a new permit. • Transfer or improper use of the permit will render the permit invalid and may result in a fine. • Proof of contracted work with an Albert Park tenant must be provided with the application. Suitable proof includes an official organisation (who the work is being conducted for) stamp in the space provided, or a copy of an official organisation letter or other document showing proof of contract work with an Albert Park tenant. • Parks Victoria reserves the right to revoke the permit or change the permit conditions at any time. Changes will become enforceable after reasonable notice has been given to the permit applicant or permit holder. 	
When is a permit required?	<p>If you are a visiting tradesperson or contractor of a tenant you will need a permit to park in Albert Park between 8am–9pm, 7 days per week, unless you use the “pay-and-display” ticket machines instead. The permit must be displayed on your wind screen.</p> <p>If you require additional parking spaces for storage of equipment etc. you can apply for a Reserved Parking Permit from the Parks Victoria office. If you have equipment that must be stored on parkland or other areas, please contact the local Ranger to seek permission first.</p>
Where can I park?	A tradesperson parking permit allows you to park in any valid parking spaces along the kerbside or in designated car parks in Albert Park.
Where can't I park?	You cannot park in clearways, no stopping zones, or on parkland or other areas where parking is excluded. Loading zones are for short term pick-up/drop off only. Your parking permit does not exempt you from the time restrictions associated with a loading zone. Use of valid parking spaces may be temporarily suspended by the Police, Emergency Services, or authorised parking officers.
How much does a permit cost?	Tradesperson parking permits are \$9 per week. Permit prices are inclusive of GST, and a tax invoice will be issued upon receipt of fee payment. Permit fees are not refundable, even if your contract ends before the permit expires.

ALBERT PARK TRADESPERSON PARKING PERMIT APPLICATION FORM



APPLICANT DETAILS

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms	First name	Surname	
Contracting Tenant's name		Your email	
Your home address			
Your telephone no.		Your mobile	
Your vehicle reg. no.		Org. stamp >	
Proof of contract work provided (<i>attach copy</i>)		Y	N

PERMIT TYPE APPLIED FOR

Number of weeks req.		@ \$9 per week	(NOTE: A flat rate of \$9 per week applies even if you only require a permit for part of a week)
TOTAL Price			
Start Date		End Date	

HOW TO PAY

	In person at the Parking Administration Desk at: Parks Victoria's Albert Park Office 31 – 35 Albert Road Drive South, Albert Park, VIC 3206. Melway Ref 2K D6 Payment methods: Cash, Cheque, EFTPOS or Credit Card. Office open hours: 9.30am – 4.30pm, Monday to Friday
	Mail application form together with payment to: Parking Administration, Parks Victoria PO Box 768, South Melbourne, VIC 3205 Payment methods: Cheque or Credit Card.
Office use only	

PAYMENT METHODS

<input type="checkbox"/>	I enclose a cheque for AUD \$		(made payable to Parks Victoria)
<input type="checkbox"/>	Please debit AUD \$		From my credit card
<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Bankcard		Card No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Cardholder's name		Expiry date	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
Cardholder's signature		Card security number (on back of card)	
I have read and understood the information provided on this application form, and wish to purchase a Tradesperson Parking Permit to use in accordance with the conditions of use. I understand that improper use of the Permit will render it invalid and may result in a fine. I authorise the above-named Tenant to inform Parks Victoria about the status and period of my contract work if such information is requested.			
Signature		Date	

Please allow 10 working days to process your application from the time Parks Victoria receives payment and your completed application form. Details of Parks Victoria's Privacy Statement and Albert Park Parking Policy are available from www.parkweb.vic.gov.au or call 13 1963.