



2009 Barwon River Parklands Community Group Grants

Application Form

Thank you for your interest in the Barwon River Parklands Community Group Grants

In November 2006 the State Government of Victoria made a commitment to establish a continuous chain of parks along the Barwon River, from Buckley Falls in Geelong to the sea at Barwon Heads, by linking existing parks and public land. This includes land managed by Parks Victoria, the City of Greater Geelong, Corangamite Catchment Management Authority, Barwon Water, Barwon Coast Committee of Management and the Department of Sustainability and Environment. The commitment included investigating and the development of a linking trail and enhancement of the Belmont Common area. To deliver on this commitment, the Barwon River Parklands Project (a partnership of the above agencies under the lead of Parks Victoria) has been established for the creation of the Barwon River Parklands.

It is recognised that the ability to continue to protect and enhance the Barwon River and its surrounds depends greatly on the support from environmental and recreation groups, and the wider community. The Barwon River Parklands agencies are committed to engagement with the community and developing relationships in the planning and management of parks along the Barwon River, including giving support to community initiatives.

The Barwon River Parklands Community Group Grants (BRPCGG) provides funding for projects on land or water managed by the partner agencies that offer mutual benefit to Barwon River Parklands areas and the health and well-being of community groups and the wider community.

For more information about the Barwon River Parklands Project including a map of the project area please visit <http://www.parkweb.vic.gov.au/3barwon.cfm>

(Note that the BRPCGG are one of the ways in which the partner agencies support community projects - this program is separate to the regular community group grants programs offered by the partner agencies, such as Parks Victoria's Community Group Grants program.)





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The BRPCGG program provides funding for community group projects that aim to achieve one or more of the following:

- Protect and enhance the natural, cultural and heritage values of parks and reserves in the Barwon River Parklands area.
- Provide diverse recreational, educational, cultural and tourism opportunities;
- Facilitate the involvement of the wider multicultural community in environmental and recreational projects; and
- Assist the Barwon River Parklands agencies to gain a better understanding of the recreational needs and environmental perspective of Victoria's culturally and linguistically diverse communities.

Eligible groups: Funding is available to community-based groups and not for profit organisations such as (but not confined to) friends groups, service clubs, cultural groups, migrant resource centres, schools, historical societies.

Project categories: Projects must be able to demonstrate benefits in one or more of these areas:

- **Environment** - projects that restore, enhance or protect the biodiversity values of an area. For example: rehabilitation of degraded areas, protection of remnant vegetation, regeneration, etc.
- **Recreation** - projects that upgrade sustainable recreation and visitor facilities. For example: improvements to pedestrian trails, viewing areas, shelters, seats, etc.
- **Heritage** - projects that conserve the Indigenous or Non-Indigenous heritage values of places or areas of significance. For example: fencing Aboriginal midden sites, replacing guttering on a historic building.
- **Community awareness** - projects that communicate important park-related themes by techniques appropriate for the site/s. For example: interpretive panels, booklets, activities.
- **Multicultural access** - projects that provide opportunities for culturally and linguistically diverse communities to plan, deliver and review environmental and recreational activities in parks or reserves. For example: seminars, publications, exhibitions, tours and events.

Funding available: The pool of program funds is divided and allocated to the four Parklands zones (see table below). Funding is to a maximum of \$5000 is available per project. The Barwon River Parklands Community Group Grants program is a competitive process; it is anticipated there will be more applications than funding available. Your application needs to demonstrate that your project is well planned and designed, has extensive community involvement and is developed in collaboration with Barwon River Parklands partner agency staff. Your funding application will be reviewed and endorsed by the BRP Liaison officer before being submitted to the BRP Steering Committee for assessment and approval.



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Grant funds can be spent on:

- Works or activities undertaken on public land or water managed by the partner agencies: Parks Victoria, the City of Greater Geelong, Corangamite Catchment Management Authority, Barwon Water, Barwon Coast Committee of Management and the Department of Sustainability and Environment
- Project materials and consumable items such as timber, crushed rock, mulch, herbicide, tree guards, appropriate plants for the location, etc.
- Limited contract services from a registered business may be eligible where such work is beyond the skill or equipment resources of the group and is necessary for project delivery.
- On a limited basis, training to obtain accreditation to undertake pest plant work will be considered for funding where such work is currently beyond the scope of the group. e.g. Agricultural Chemical Users Permit (ACUP) or chainsaw licence.
- Project service costs related to the project, such as film processing, photocopying, postage.
- Purchase of hand tools and other small equipment items, where the items are not available for loan from the Barwon River Parklands agencies and purchase is more cost-effective than hire.
- Hire of equipment where such equipment is not available for loan.

Funding can NOT be spent on:

- Works or activities on privately owned land.
- Projects that have little or no community input and involvement.
- Major assets such as computers, generators or machinery.
- Fencing of park or property boundaries.
- The payment of staff or project officer salaries.
- Projects which use unsustainable materials (e.g. rainforest timbers)
- Facilities specifically for competitive events
- Improvements to, or provision of, jetties or similar water-based facilities related to motor boating or commercial use of structures.
- Works on sporting ovals or similar active sporting facilities.

Financial management and grant reporting: The BRP Liaison Officer will manage the financial aspects of the grant including purchase orders and payments, in collaboration with your group. Grant reporting is by a final report template which will be provided to your group.

Project period: All project activities, expenditure of funds and reporting is to be completed before December 31st 2009.

Applications: Closing date for applications is 5pm June 30th 2009. Applications are accepted by post to:

Barwon River Parklands Community Group Grants
PO Box 1485
Geelong VIC 3220

or hand delivery to:

Barwon River Parklands Community Group Grants
3/74 Gheringhap St.
Geelong VIC

No late, incomplete, faxed or electronic applications will be accepted.

Contact: Barwon River Parklands Liaison Officer on 5215 5116 or email barwonriverparklands@parks.vic.gov.au



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Steps in applying for a BRPCGG:

1. Identify a proposed project, with an aim and intended activities, and identify the area and the land/water managing agency for that area (see table below). Give some thought to costs, skills required, equipment and time needed to complete your project. Contact the BRP Liaison Officer to discuss your proposed project. The BRP Liaison Officer may direct you to discuss your project with the relevant land/water managing agency.
2. Discuss your proposed project with other organisations, community groups, schools and businesses to find out if they are able to assist with your project (financially or in-kind).
3. Fill in an application form, with assistance from BRP Liaison Officer, and attach necessary documentation such as "before" photographs.
4. Submit your application before June 30th 2009.

Barwon River Parklands Zones and Land/Water Managing Agencies

| Zone | Managing Agency |
|--|--|
| <p>Zone 1: From Geelong Ring Road to Breakwater Road</p> <p>Buckley Falls Park, Queens Park, Balyang Sanctuary, Zillah Crawcour Park, Barwon Valley Park, Belmont Common</p> <p>River bed and banks, including riverside trail from Queens Park Bridge to Breakwater Rd</p> | <p>City of Greater Geelong</p> <p>Corangamite Catchment Management Authority</p> |
| <p>Zone 2: Breakwater Road to boundary of Lake Connewarre State Game Reserve</p> <p>Barwon Water freehold land at the Aqueduct</p> <p>River bed and banks</p> | <p>Barwon Water</p> <p>Corangamite Catchment Management Authority</p> |
| <p>Zone 3: Lake Connewarre Complex</p> <p>Lake Connewarre State Game Reserve including Reedy Lake, Hospital Swamp, Lake Connewarre, Taits Point, Salt Swamp, Connewarre Swamp, river bed and banks downstream of the lower breakwater</p> <p>River bed and banks upstream of the lower breakwater</p> | <p>Parks Victoria</p> <p>Corangamite Catchment Management Authority</p> |
| <p>Zone 4: Barwon River Estuary</p> <p>Bed and banks north of Barwon Heads bridge, the reserve at Taits Road and Pacey's Island</p> <p>Buckley Park Foreshore Reserve, Frank Ellis Reserve and estuary bed and banks south of Barwon Heads bridge</p> | <p>Parks Victoria</p> <p>Barwon Coast Committee of Management</p> |



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**Office Use Only
(Grant ID Number)**

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| Section 1: Information About Your Group | | | | | | |
|--|--|--|--|--------|--|---|
| 1.1 | GROUP Please state the name of the group/organisation applying for this grant <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> | | | | | |
| 1.2 | PRIMARY CONTACT PERSON Please provide details of the primary contact person (eg. project manager) from your group for all correspondence. | | | | | |
| | Name | <div style="border: 1px solid black; height: 20px;"></div> | | | | |
| | Position Held | <div style="border: 1px solid black; height: 20px;"></div> | | | | |
| | Postal Address | <div style="border: 1px solid black; height: 20px;"></div> | | | Postcode | <div style="border: 1px solid black; width: 40px; height: 20px;"></div> |
| | | Telephone | <div style="border: 1px solid black; width: 100px; height: 20px;"></div> | E-mail | <div style="border: 1px solid black; width: 100px; height: 20px;"></div> | |
| 1.3 | SECONDARY CONTACT PERSON Include details of a secondary contact person from your group, whom Barwon River Parklands may contact regarding this project. | | | | | |
| | Name | <div style="border: 1px solid black; height: 20px;"></div> | | | | |
| | Position Held | <div style="border: 1px solid black; height: 20px;"></div> | | | | |
| | Postal Address | <div style="border: 1px solid black; height: 20px;"></div> | | | Postcode | <div style="border: 1px solid black; width: 40px; height: 20px;"></div> |
| | | Telephone | <div style="border: 1px solid black; width: 100px; height: 20px;"></div> | E-mail | <div style="border: 1px solid black; width: 100px; height: 20px;"></div> | |

| Section 2: Summary Information | |
|---------------------------------------|---|
| 2.1 | PROJECT TITLE State the project title, including the area that is the focus of the project. Max. 10 words. <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> |
| 2.2 | PROJECT SUMMARY Please state the project aim, project activities and duration, and expected results. Max. 50 words <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-top: 5px;"></div> |
| 2.3 | BRPCGG FUNDING REQUESTED This should be the same amount as that stated in section 7.2 of the Project Costings Schedule. Amount should not include GST. |
| | \$ <div style="border: 1px solid black; width: 100px; height: 20px; display: inline-block;"></div> |



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| Section 3: Project Information | | | |
|--------------------------------|---|---------------------------------|--|
| 3.1 | PROJECT CATEGORY Please select ONE | Mark "X" | |
| | Environment | <input type="checkbox"/> | |
| | Recreation | <input type="checkbox"/> | |
| | Heritage | <input type="checkbox"/> | |
| | Community Awareness | <input type="checkbox"/> | |
| | Multicultural Access | <input type="checkbox"/> | |
| 3.2 | PROJECT LOCATION Please indicate the following project location details. Note: only projects on land or water bodies managed by Barwon River Parklands partner agencies are eligible for funding under the BRP Community Group Grants program. | | |
| | Which zone is your project in? | | |
| | Which park or water body? | | |
| | Who is the managing authority? | | |
| | Melway map page: | | Office Use Only |
| | Grid reference: | | Verified |
| | Nearest road(s): | | E |
| | Town/suburb: | | N |
| 3.3 | PROJECT DURATION | Expected start date: | Expected finish date: |
| | Please indicate whether this project is a new initiative, or a continuation of works previously undertaken. | New <input type="checkbox"/> | Continuation <input type="checkbox"/> |

| Section 4: Collaboration & Community Involvement | |
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| 4.1 | PROJECT DEVELOPMENT Please provide details of who has been involved in the development of this project to date. |
| | |
| 4.2 | COMMUNITY INVOLVEMENT Are there opportunities for the broader community to be a part of your project, such as through project planning, development, implementation and/or review? |
| | |
| 4.3 | CO-OPERATION WITH LAND MANAGER What strategies or protocols do you, the BRP Liaison Officer and the land/water managing agency have in place to ensure good communication throughout the project? |
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7.2 : Project Costing Schedule Please complete ALL columns for EACH Project Activity / Purchase

| Project activity /purchase | Date/s of activity/purchase (must be completed by December 31 st 2009) | Cost (exclusive of GST)and Quantity of each activity/ item | BRPCGG Funding Requested \$ | Other contribution \$ (include in-kind contributions) | TOTAL \$ |
|-----------------------------|---|--|-----------------------------|---|----------|
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| (Section 7.2) Totals | | | | | |



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**Section 8: Land Manager Support
(Office Use Only – To be completed by the BRP Liaison Officer)**

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|------------|---|--------|-----------|--------|----------|
| 8.1 | BARWON RIVER PARKLANDS LIAISON OFFICER | | | | |
| | Name: | | | | |
| | Position Held: | | | | |
| | Park: | | | | |
| | Workcentre | | DX Number | | District |
| | Telephone: | Office | () | Mobile | () |
| 8.2 | PROJECT MANAGEMENT STRATEGY | | | | |
| | Please explain your involvement with the group in developing this project and how you will assist the group in implementing the project. | | | | |
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| 8.3 | MAINTENANCE OF WORK | | | | |
| | Please describe what has been arranged to ensure the project, if funded, will be maintained to a reasonable standard once the project is completed. | | | | |
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| 8.4 | PROJECT PRIORITY | | | | |
| | Please explain why you see this project as a priority and/or why you think this project is of value. Is the project compatible with your management priorities? | | | | |
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| 8.5 | HERITAGE / CULTURAL SITES | | | | |
| | Does this project impact on any heritage or cultural site/s or have any Native Title implications? If yes, please explain how you are addressing this. | | | | |
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Section 9: Endorsement of Application

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|------------|--|------|
| 9.1 | PRIMARY CONTACT PERSON ENDORSEMENT | |
| | Please sign below to indicate that you endorse the application including project costing schedule. | |
| | Name: | |
| | Signature: | Date |
| | | |
| 9.2 | BARWON RIVER PARKLANDS LIAISON OFFICER ENDORSEMENT | |
| | Please sign below to indicate that you endorse the application including project costing schedule. | |
| | Name: | |
| | Signature: | Date |
| | | |
| | Phone Number: | |

**Section 10: Assessment and Approval
(Office Use Only)**

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|-------------|---|---------------------------------------|
| 10.1 | BRP STEERING COMMITTEE | |
| | Barwon River Parklands Steering Committee representative please complete below to indicate that the project is approved for funding or otherwise. | |
| | Approved <input type="checkbox"/> | Not approved <input type="checkbox"/> |
| | Comments: | |
| | | |
| | Name: | |
| | Signature: | Date |
| | | |